

APPENDIX 1

Community Review 2013/2014		
Activity	Lead Officer(s)	Timescale
Pre-Review Stage		
Draft guiding principles to be sent to Group Leaders	CE/PJE	February 2013
Draft guiding principles to be sent to Town/Community Councils for observations and to other interested parties e.g. Boundary Commission and Police & Crime Commissioner	CE/PJE	February 2013
Report of intent and guiding principles to be submitted to County Council/Cabinet for approval	CE/GO/PJE	March 2013
Consultation and Investigation		
Consultation with Town/Community Councils, Boundary Commission and Police & Crime Commissioner. Public notice to be given of the review with consultation end date	SGJ/LP	April/May 2013
Conduct such investigations as considered appropriate	PJE/LP/AR	April/May 2013
All information obtained, collated and analysed	SGJ/LP	June 2013
Prepare a report with proposals for change or no change and details of the review conducted	CE/GO/PJE/ SGJ/LP	July/August 2013
Publish report electronically and invite representations on it. Send copies to Welsh Ministers, Boundary Commission and Town/Community Councils (consultation period to be between 6 and 12 weeks). Make copies of report available at Council offices.	SGJ/LP	September/October 2013
Reporting on Review		
Consider the proposals for change with regard to representations received	CE/GO/PJE/ SGJ/LP	November 2013

<p>Prepare further report. This report to contain changes intended to be made to the electoral arrangements for communities under review and a statement of where no change is appropriate. Details of the review conducted and the consultation carried out and details of any changes to the proposals made in the light of representations, together with an explanation of why those changes have been made.</p>	<p>CE/GO/PJE/ SGJ/LP</p>	<p>December 2013</p>
<p>Publish report electronically and make available for at least six weeks at its offices. Send copies to Town/Community Councils, Ordinance Survey and Welsh Ministers. If any proposed changes to community boundaries, report to be sent to the Boundary Commission.</p>	<p>SGJ/LP</p>	<p>January/February 2014</p>
<p>Implementation</p>		
<p>No earlier than six weeks after publishing the report, make the Order to implement changes within the existing community boundaries.</p>	<p>PJE/SGJ/LP</p>	<p>February 2014</p>
<p>For any boundary changes to the communities, the Boundary Commission may make the Order after the expiry of six weeks of receiving the Council's recommendations. With the agreement of the County Council, recommendations may be modified. If there is no agreement the Commission may carry out its own review</p>		<p>April 2014</p>